

Green Bay Area Public Charter Schools, Inc.

Monthly Meeting Agenda for December 10, 2020

701 Cherry Street, Green Bay, WI 54301

Second Thursday of each Month | 5 - 6:30 pm | room 221

All meetings held virtually during COVID-19. [Link to meet](#)

Members of the public are welcome to attend and will have an opportunity to address the board.

IMPORTANT LINKS	
Governance Board Website	Board Members Info
Governance Board Google Folder	NEW Website JDAL Website

AGENDA ITEM	OWNER	NOTES/DETAILS
I. WELCOME AND BUSINESS		
1. Call to Order 2. Closed Session 3. Introductions 4. Current Agenda 5. Past Minutes 6. Question of the Month	Theresa	1. Call the meeting to order. 2. 3. 4. Motion to approve agenda. 5. Motion to approve past minutes. 6. What have you done recently to overcome one of your fears?
<ul style="list-style-type: none">Theresa called the meeting to order at 5:02. All in attendance were welcomed.Meeting attendance: Theresa Kaquatosh, Robert Euler, Joane Swigert, Reed Welsh, Jason Johnson, Colleen Simpson, Rebecca Rockhill, Shirley Zepnick, Kim Pahlow, and Renee EveryAbsent: Georjeanna Wilson-Doenges, Jennifer BourgetReed made a motion to enter a closed session to discuss adding Shirley as a board member. Rebecca made a second and we entered into a closed session. All were in favor. Motion carried.No discussion necessary - all members felt that Shirley is a welcomed addition to the board.Kim made a motion to close the closed session and go back to the open session. Colleen made a second motion. All were in favor. Motion carried.Open Session to vote Shirley in as a board member. Rebecca made a motion and Colleen made a second motion. All were in favor. Motion carried.Reed made a motion to approve the agenda for today's meeting, Rebecca made a second - All members present were in favor of approving the agenda for today's meeting. Motion carried.Kim made a motion to approve the minutes from the 11/12/20 meeting. Reed made a second - All members present were in favor of approving the meeting minutes from		

- 11/12/20. Motion carried.
- Members shared their answers to the question of the month.

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II. UPDATES

<ol style="list-style-type: none"> 1. Authorizer 2. Community Presentations 3. Board Training 	<p>Renee Open Open</p>	<ol style="list-style-type: none"> 1. Authorizer Report 2. 3.
<ol style="list-style-type: none"> 4. NEW <ul style="list-style-type: none"> • general operations • financial • academic achievement • important dates 5. JDAL <ul style="list-style-type: none"> • general operations • financial • academic achievement • important dates 	<p>Jason</p> <p>Jen</p>	<p>N.E.W. (link to folder)</p> <p>JDAL</p>

- Renee shared the authorizer report as attached.
- We received an extension for the independent audit. The action plan for the audit will be due by December 1st.
- We will be buying the Cherry Street building. Right now the plan is for JDAL to stay, but where will NEW go?
- We are going to be purchasing two vehicles. They will need to stay at the District Office, however are available to be used anytime by a licensed driver.
- Some kids are slated to start back to school very soon - Special needs students, students that require face to face and all Elementary, grade 6 and 9.
- The upcoming BOE meeting will discuss the Blended model options, graduation requirements, and grade requirements.
- Rebecca asked how this would affect college apps and GPAs. Renee advised that colleges are likely not going to change their admission requirements.
- Kim Pahlow had a conversation with an interested family and shared information about both schools.
- No new board training has been completed.
- NEW Update - No questions from the board.
- JDAL Update - No questions from the board.

III. DISCUSSION ITEMS

1. NEW Budget Review	Jason	1. N.E.W. Financial Report Folder
2. JDAL Budget Review	Jen	2. Link to Budget Folder
3. NEW Monitoring Review	Jason	3. N.E.W. Site Monitoring Report
4. Board Goal Action		

Planning and Training Plan		<p>4. Goal on Page 2 of the</p> <p>a. Calendar/Work Plan</p> <p>b. Training Plan</p>
<ul style="list-style-type: none"> • NEW Budget - We are on corrective action for board involvement with the monthly budget. Jason reviewed the full budget and asked what the board would like to see. We advised we would like to see the area's that the school has some control over on a monthly basis. There is an area of the budget that is currently showing negative but that is because the money that needed to be carried over has not been entered into wisegrants yet. When that happens that part will go away. • We decided that once per year we would review the full budget - Jason/Jen will print all pages for the board approval. On a monthly basis Jason/Jen will only print the pages that the school has control over. We can review the budget, ask any questions we have and be provided with the answers to our questions. • Note for the future - when we elect a new treasurer, we should consider someone that is trained to understand the document. • Fund 21 account is 3rd source fundraising that stays with the school. About \$23,000 will be spent on the caring closet and aquaponics lab when we move to the new building. • We also decided that changes in the budget of 5,000 or less will not need board approval. • There was some incorrect coding that didn't align in wise grants. This is being fixed. • JDAL Budget - Elearning network budget may be realigned as a part of our budget. There are several riders that we have for extra funds, and PBIS funds are a new addition to our budget. There is a line for staff development and majority of that funding came from the grant. • We also have a fund 21 that comes from our school store which is ran by our students. • Grand will change after the 5 year plan is approved. • General supplies are consumables. • Waiting for approval on the revised 5 year budget. • NEW DPI Site - Inventory monitoring system will be one area that we need a corrective action plan around. We will review this more in detail next month. This is important because the property of the school doesn't go back to the district if the charter is dissolved. It would be returned to the grantee/state. • Training - GB Needs to complete 4 competencies each year. We should start with one area, research what we already have and help with that. <ul style="list-style-type: none"> ○ Marketing - We need to get as many kids as we can especially because enrollment is down due to covid. ○ 1/4 - 1/21 is the preferential window for open enrollment. The secondary window opens up 2/2 through April. The primary open enrollment dates are what decides the number of staff allocated to each school. ○ The District PR department can and will help. The question becomes - How can we reach students where they like? ○ TikTok/Snapchat - We aren't able to use these platforms because they are not archivable. 		

<ul style="list-style-type: none"> ○ Bob felt the board should start with this one because it is a good easy one to start with and get out of the way. Digital is easy to connect with kids. ○ Colleen advised NWTC has created a YouTube channel and is producing 20 to 30 second clips that have been really effective. ○ Jen will create a loose outline to share with the PR department. 		
IV. Action Items		
1. Closed Session to vote in new member	Theresa	1. Moved to the beginning of the meeting
<ul style="list-style-type: none"> • This was moved to earlier in the agenda 		
III. FEEDBACK AND REFLECTION		
1. Next meeting Attendance 2. Assignments for Next Meeting 3. Exit Ticket	Theresa Theresa	1. Identify if quorum will be met. 2. Review work to be completed for the next meeting.
<ul style="list-style-type: none"> • Quorum identified for 1/14/21 meeting • Bob made a motion to adjourn today's meeting, Rebecca made a second motion. All members present were in favor. • Meeting adjourned at 6:30 		

BOARD MEMBER TERMS		
<i>Expires July 2021</i> <ul style="list-style-type: none"> • Kim Pahlow • Joannie Swigert 	<i>Expires July 2022</i> <ul style="list-style-type: none"> • Colleen Simpson • Reed Welsh 	<i>Expires July 2023</i> <ul style="list-style-type: none"> • Georjeanna Wilson-Doenges • Robert Euler • Theresa Kaquatosh • Rebecca Rockhill

COMMITTEES AND MEMBERSHIP		
<i>Governance Committee</i> <ul style="list-style-type: none"> • 	<i>Development Committee</i> <ul style="list-style-type: none"> • 	<i>Finance Committee</i> <ul style="list-style-type: none"> • Kim Pahlow

<i>Academic Committee</i> <ul style="list-style-type: none"> • Colleen Simpson • Georjeanna Wilson-Doenges • Joannie Swigert 	<i>Executive Committee</i> <ul style="list-style-type: none"> • President: Theresa Kaquatosh • Vice Pres: Reed Welsh • Secretary: (Open)
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| | <ul style="list-style-type: none">• Treasurer: Kim Pahlow |
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